



ADUR & WORTHING  
COUNCILS

Joint Strategic Committee  
5 March 2019  
Agenda Item 6

Key Decision : No

Ward(s) Affected: All

### 3rd Quarter Capital Investment Programme & Projects Monitoring 2018/19

#### Report by the Director for Digital and Resources

#### EXECUTIVE SUMMARY

##### 1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2018/19 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

**Appendix 1:** Adur District Council Capital Monitoring Summary

**Appendix 2:** Worthing Borough Council Capital Monitoring Summary

**Appendix 3:** Adur District Council Reprofiled Budgets

**Appendix 4:** Worthing Borough Council Reprofiled Budgets

##### 2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling of the Adur District Council capital schemes as advised in paragraphs 8.1.1 and Appendix 3.

ii) To note the additional award of £69,038 Better Care Grant for Disabled Facilities Grants and the amendment to the 2018/19 Capital Investment Programme to increase the budget in line with anticipated expenditure funded from Better Care Grant as detailed in paragraph 8.1.2 i).

**(b) With respect to the Capital Investment Programme of Worthing Borough Council.**

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 8.2.1 and Appendix 4.
- ii) To note the additional award of £138,075 Better Care Grant for Disabled Facilities Grants and the amendment to the 2018/19 Capital Investment Programme to increase the budget in line with anticipated expenditure funded from Better Care Grant as detailed in paragraph as detailed in paragraph 8.2.2 i).
- iii) To approve the carry forward of £50,000 from the overall 2018/18 Capital Investment Programme underspends to fund the anticipated shortfall in funding for the Highdown Gardens Infrastructure Scheme as detailed in paragraph 8.2.2 ii).
- iv) To approve the funding of £44,800 for the East Beach Walkway replacement of railings funded from the overall 2018/19 Capital Investment Programme underspends and the inclusion of the scheme in the 2018/19 Capital Investment Programme as detailed in paragraph 8.2.2 iii).

### **3. CONTEXT**

- 3.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.
- 3.3 Full summaries of the progress of all the schemes in the 2018/19 Capital Investment Programmes are prepared each quarter highlighting:

|   |              |
|---|--------------|
| Schemes with significant challenges or where there are financial issues | <b>Red</b>   |
| Schemes where progress is being closely monitored                       | <b>Amber</b> |
| Schemes progressing well  | <b>Green</b> |
| Schemes where progress is beyond officers' control                      | ▣            |
| Schemes with financial issues   | £            |
| Schemes where progress has improved                                     | ↑            |
| Schemes where progress has deteriorated                                 | ↓            |

3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations; a Summary of Project Initiation Document (P.I.D.) Approvals for 2018/19 schemes and the P.I.D. documents (for schemes costing under £250,000) are available from the Councils' Joint Intranet.

3.5 Financial Regulations require officers to report each project on completion detailing the original estimate, tender estimate and the final outturn.

#### **4. SUCCESSES AND CHALLENGES IN THE 2018/19 CAPITAL INVESTMENT PROGRAMMES**

4.1 The following schemes are progressing:

##### **4.1.1 Adur Homes Capital Investment Programme**

The Adur Homes Capital Investment Programme for the two years 2017/18 and 2018/19 was approved by the Joint Strategic Committee 12<sup>th</sup> September 2017.

Major contracts have been the subject of a joint review by Adur Homes and Technical Services, taking into consideration the most recent property condition surveys. This has taken some time to complete.

Works have now been prioritised, urgent works have been identified and the following schemes are / have progressed well:

- i) Pashley Court – Repairs to flint wall. Works complete.
- ii) Seaview Court central heating installation. Works anticipated this financial year.
- iii) Essential boiler replacements. In progress.
- iv) Fire Safety works flats front entrance doors. Pilot scheme complete. Main scheme in progress.

- v) Smoke detection installation programme. Works in progress, completion anticipated August 2019.

#### **4.1.2 Adur Homes Development and Acquisition Programme**

The Council is currently progressing the following housing development schemes:

- i) Cecil Norris House (15 housing units) – Demolition and rebuild.
- ii) Albion Street (15 housing units) – Demolition and rebuild.
- iii) Hidden Homes Project – A review of garage sites and other HRA land holdings to identify new sites for affordable homes.
- iv) 101 North Road, Lancing (2 housing units) – Conversion of ground floor into residential accommodation. Conversion is underway and due to be completed in the next 2 months.
- v) Feasibility of other projects also in progress.

#### **4.1.3 Adur Civic Centre – Redevelopment**

- i) Demolition of the Civic Centre. The demolition completed 1<sup>st</sup> June 2017.
- ii) Phase I North New Office Development. The construction is in progress and is due to complete May 2019.
- iii) Phase II South development of the Civic Centre Site. The Joint Strategic Committee March 2018 recommended to the Council either a conditional disposal of the site or to work with a developer via a Joint Venture. Studies are currently in progress to inform on floor areas and parking requirements.

4.2 The following schemes are presenting the Councils with challenges:

#### **4.2.1 Adur Homes External Works Programme**

The following schemes were identified for progression.

- i) Bushby Court and Beachcroft Court – Replacement of doors, porches and screens.
- ii) Rocks Close – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- iii) Locks Court – External works package to include fire safety works, electrical and water compliance works, and floor and stair coverings where required.
- iv) Millfield – external works programme including repairs to balcony railings and walkways, brickwork repairs .

- v) Warren Court – external works programme including soffits and asphalt repairs, brickwork repairs.
- vi) Window replacement programme.

On site issues and feedback from residents regarding Phase 1 of the works at Bushby Court are being reviewed before progressing to phase 2.

Standard specifications for all external works are being reviewed to ensure best value and support the development of a programme of works that is in line with priorities that have emerged as the result of condition surveys and new urgent matters being added to the work programme.

#### **4.2.2 Affordable Housing – Grants to Registered Social Providers**

The cut in social housing rents by 1% per annum has had a significant impact on the delivery of affordable housing. This is because the rent reduction has affected the registered providers' business model which was previously based on a rent increase of CPI plus 1%.

Officers are in regular discussions with Registered Social Providers. Currently, one small grant to Worthing Homes is in progress, but others are being reviewed with providers both in Worthing and Adur.

#### **4.2.3 Buckingham Park - Contribution to Replacement Pavilion**

A contribution of £172,000 to Shoreham Rugby Club towards the replacement of the Buckingham Park Pavilion has been included in the Adur District Council Capital Investment Programme for a number of years.

The replacement of the pavilion has been delayed by an overall project funding shortfall of approximately £250,000. The Rugby Club have been unsuccessful in applying for external funding and have now appointed a professional fundraiser to assist in their efforts to raise the additional funds required.

#### **4.2.4 Crematorium - Health and Safety Works Provision of a Walkway and Ventilation above the Cremators**

The 2018/19 Capital Investment Programme includes a budget provision of £104,000 for health and safety works around the cremators. Updated quotes are currently being obtained from alternative sources and an uplift of spend of £34,000 has been identified due to issues with asbestos.

The current anticipated overspend can be funded from the current anticipated overall underspend in the 2018/19 Capital Investment Programme.

#### **4.2.5 Financial Management System- Replacement**

The project has been paused due to system performance issues and the availability of the required functionality. It is expected that the software released last October 2018 will address the majority of concerns.

A Settlement Agreement, Contract Variation and Solution Design Document have been signed. This will formally restart the FMS project with a planned go live in July 2019.

#### **4.2.6 Removal of asbestos from Town Hall roof space**

The Town Hall roof space contains asbestos debris. The roof space contains critical services, much like a domestic house with plumbing/electrical/air handling/ICT cabling etc all routed through the roof space that enables the operation of the building/facilities. Some works have been carried out recently to enable safe working zones in critical areas to ensure we can carry out maintenance to key services. However, the advice is that we should budget for the removal of all asbestos debris from the roof spaces where all cabling and pipework is located. A further risk assessment will be required along with a detailed project plan as some staff may require relocating to other offices whilst removal works are underway.

The current budget for these works is £224,920 and is currently profiled in 2019/20 to allow time for a risk assessment to be completed. Meetings have been held with consultants regarding the extent of the works and the estimated cost of the project is now £353,400, a shortfall of approx £128,500 on the current budget. It is proposed to fund the shortfall from the 2019/20 Capital Investment Programme Contingency Budget.

However, as the asbestos in the roof space is currently contained and there is no risk to staff or visitors, discussions are currently in progress regarding the possibility of transferring this budget to the general asbestos budget to fund asbestos surveys of all Council properties. A report is to be submitted at a later date.

#### **4.2.7 Lancing Manor LC – Renewal of flat roofs and replacement of glazing units in the entrance hall**

The Capital Investment Programme includes a budget of £85,000 to renew the flat roof area over the entrance hall and to replace the glazing units in the entrance hall.

The scheme has been tendered and the Executive Member has previously agreed to a virement of £45,820 from 2017/18 underspends to fund the total costs of the scheme.

However, a recent site visit has identified that the works will need to be re-tendered to include the refurbishment of adjoining flat roofs which now

require essential works. Due to the additional works the scheme will need to be deferred to the summer of 2019. In addition, building control has advised that the glazing units in the entrance hall require specialised glass which also needs to be included in the new tender.

The actual costs of the scheme are unknown at this time and will be reported in a future monitoring report.

#### **4.2.8 Lower Beach Road (Riverside) Car Park - Enhancements**

The majority of the works completed in 2017/18 and the car park was opened. The remainder of the works were suspended to accommodate access for the East Tidal Walls Coastal Protection Scheme. The outstanding works car park works completed October 2018 and planting works and final lighting column works are anticipated to complete by March 2019.

However, an overspend has been identified as part of the final reconciliation of costs which can be accommodated within the anticipated overall underspends in the 2018/19 Capital Investment Programme.

#### **4.2.9 Coast Protection Works - Shoreham Harbour Walls Project**

The grant received from the Coast to Capital LEP for the purchase of land from Sussex Yacht Club to be used for the relocation of their club house is expected to be paid end February 2019. The funding application to the Environment Agency has been submitted and is anticipated the Environment Agency will confirm the grant by the end of March 2019.

This project was originally expected to be entirely funded from the Local Enterprise Partnership Grant and the Environment Agency. However it is now unlikely that the Council will receive all the funding required for the coastal defence works from grant. Whilst the Council will endeavour to find alternative external funding, it has been agreed that any shortfall will be funded by the Council to ensure that the coastal defences will be completed. The coastal defence works are expected to be completed in 2021/22 after the new yacht club has been built.

However, some of the expenditure in the current year incurred is not grant funded and will have to be financed from the Council's own resources. The current estimated shortfall in financing is £40,000 and can be funded from the overall estimated underspend in the 2018/19 Capital Investment Programme.

#### **4.3.0 Car Parks - MSCPs Planned Structural Repairs and Improvements**

The works commenced in 2016/17, continued in 2017/18 and the 2018/19 works are progressing well:

- i) One lift has been replaced at Buckingham Road MSCP.
- ii) Major structural repairs started at the Grafton MSCP October 2019 and are estimated to complete by March 2019.
- iii) Concrete repairs at Buckingham Road MSCP have completed.

- iv) Concrete repairs at High Street MSCP have completed.
- v) The refurbishment of the Grafton MSCP lift is estimated to complete June 2019.

However, further structural issues with approximately 50 beams at the Grafton MSCP have been identified. The engineers have classified the issues as either needing urgent repair or requiring intensive monitoring. The estimated cost of urgently repairing these beams is estimated at £80,000.

A report is to be submitted to the next Health and Safety Board to update on the works.

## **5. PROGRESS OF THE DIGITAL STRATEGY**

The following digital strategy schemes are currently in progress or have completed in 2018/19:

- i) Waste Management System £19,670.

The scheme has completed with the launch of self serve options for clinical waste collections and missed bins, informed by customer engagement.

- ii) Avaya Telephone System Improvements £40,000.  
Improvements complete.

The unallocated 2018/19 Digital Strategy Budget is £182,660 and the following schemes have been referred to the ICT Service Redesign Group for viability:

- i) Vehicle Fleet Management System – Replacement or upgrade.
- ii) Cemeteries and Crematorium – Database to provide locations of the deceased.
- iii) Revenues and Benefits – E forms.
- iv) Environmental Health – M3 replacement system.
- v) Health and Safety System.

Following approval of PIDs by the ICT Service Redesign Group, the PIDS will be sent to Executive Members for comment, followed by sign off by the Chief Financial Officer and Head of Service.

## **6. PROGRESS OF THE ADUR DISTRICT COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME – DECEMBER 2018**

- 6.1 There are 56 schemes in the 2018/19 current capital investment programme which are progressing as follows:



|   | Number of schemes | Percentage % |
|---|-------------------|--------------|
| Schemes which are progressing satisfactorily or have completed          | 31                | 55.4         |
| Schemes where progress is being closely monitored                       | 21                | 37.5         |
| Schemes with significant challenges or where there are financial issues | 4                 | 7.1          |

6.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

6.3 The original budget for the programme was £67,415,450 This has changed due to a number of factors as follows:

|   | £'000         |
|---|---------------|
| 2018/19 original budget   | 67,415        |
| Net budget profiled from 2017/18  | -12           |
| Reprofiling of annual investment in strategic property budget to 2019/20 agreed as part of the capital strategy | -12,020       |
| Approved changes to the 2018/19 budget  | 543           |
| Net budgets reprofiled to 2019/20   | -10,680       |
| <b>Current 2018/19 budget</b>   | <b>45,246</b> |

## 7. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2018/19 CAPITAL INVESTMENT PROGRAMME – DECEMBER 2018

7.1 There are 63 schemes in the 2018/19 current capital investment programme which are progressing as follows:

|   | Number of schemes | Percentage % |
|---|-------------------|--------------|
| Schemes which are progressing satisfactorily or have completed          | 38                | 60.3         |
| Schemes where progress is being closely monitored                       | 21                | 33.3         |
| Schemes with significant challenges or where there are financial issues | 4                 | 6.4          |

7.2 A summary of the schemes with significant challenges or where there are financial issues is attached as Appendix 2 to this report. A summary of the

progress of all the schemes in the 2018/19 Capital Investment Programme is available from the Councils' Joint Intranet.

- 7.3 The original budget for the programme was £60,350,180 This has changed due to a number of factors as follows:

|   | £'000         |
|---|---------------|
| 2018/19 original budget   | 60,350        |
| Net budget profiled from 2017/18  | 2,591         |
| Reprofiling of annual investment in strategic property budget to 2019/20 agreed as part of the capital strategy | -18,000       |
| Approved changes to the 2018/19 budget  | 2,385         |
| Net budgets reprofiled to 2019/20   | -6,527        |
| <b>Current 2018/19 budget</b>   | <b>40,799</b> |

## 8. ISSUES FOR CONSIDERATION

### 8.1 Adur District Council

8.1.1 Budgets totalling £9,279,750 have been reprofiled to 2019/20 and future years, where the original project plan has changed and the schemes are not expected to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 3 to this report.

8.1.2 The following amendments to the Adur District Council 2018/19 Capital Investment Programme are recommended:

#### i) **Disabled Facilities Grant - Additional Allocation of £69,038**

The Authority has received an additional Better Care Grant allocation for Disabled Facilities Grant of £69,038. The current Disabled Facilities budget is £400,720 and the estimated 2018/19 expenditure is £705,000, which can be funded from the Better Care Budget as follows:

|  |                   |
|--|-------------------|
| Better Care Grant c/f from 2017/18:              | £548,030          |
| Better Care Grant Allocation 2018/19:            | £580,993          |
| Better Care Grant Additional Allocation 2018/19: | £69,038           |
| <b>Total Grant Available:</b>                    | <b>£1,198,061</b> |

Officers are currently liaising with West Sussex County Council regarding the amount of Better Care Grant which can be carried forward to 2019/20.

The 2018/19 Disabled Facilities Grant Budget needs to be increased in line with the anticipated expenditure funded from the Better Care Grant.

## **8.2 Worthing Borough Council**

8.2.1 Budgets totalling £4,527,650 have been reprofiled to and from 2019/20 and future years where the original project plan has changed and the schemes are unable to complete in 2018/19. A list of schemes reprofiled is attached as Appendix 4 to this report.

8.2.2 The following amendments to the 2018/19 Capital Investment Programme are recommended:

### **i) Disabled Facilities Grant - Additional Allocation of £138,075**

The Authority has received an additional Better Care Grant allocation for Disabled Facilities Grant of £138,075. The current Disabled Facilities budget is £750,000 and the estimated 2018/19 expenditure is £1,555,549, which can all be funded from the Better Care Budget as follows:

|  |                   |
|--|-------------------|
| Better Care Grant c/f from 2017/18:              | £941,119          |
| Better Care Grant Allocation 2018/19:            | £1,126,939        |
| Better Care Grant Additional Allocation 2018/19: | £138,076          |
| <b>Total Grant Available:</b>                    | <b>£2,206,134</b> |

Officers are currently liaising with West Sussex County Council regarding the amount of Better Care Grant which can be carried forward to 2019/20.

The 2018/19 Disabled Facilities Grant Budget needs to be increased in line with the anticipated expenditure funded from the Better Care Grant.

### **ii) Highdown Gardens - Infrastructure Improvements Scheme**

The 2018/19 Capital Investment Programme includes a budget provision of £131,500 to progress Stage 1 Development Stage of the Highdown Gardens Infrastructure Improvements Scheme, comprising:

HLF Grant £96,500

WBC Section 106 monies £30,000

SDNPA partnership funding £5,000

The development stage ends in March 19, concluding with the Stage 2 application bid to the Heritage Lottery Fund for a grant of £813,200. The outcome of the bid is expected to be announced in June 2019.

The infrastructure works to Highdown Gardens include:

- i) Conversion of the bungalow to a visitor centre incorporating improved staff and volunteer facilities
- ii) Entrance improvements to screen the toilets, enhance wheelchair access, and improve interpretation (SDNPA)
- iii) Improvements to staff composting and tool store areas

- iv) Upgrade of artery pathway to be wheelchair friendly, and conversion of upper rose garden into sensory garden
- v) Reinstatement of second greenhouse and refurbishment of existing greenhouse to enable us to deliver a Plant Propagation Programme

The infrastructure works have been costed and a shortfall of £50,000 has been identified due mostly to increased inflation costs (the original costing was based on capital works starting in January 2019 and work will now commence 1 year later).

It is proposed to carry forward £50,000 from the underspends in the overall 2018/19 Capital Investment Programme to fund the shortfall in funding, contingent on the Council receiving the HLF funding.

iii) **East Beach Walkway- Replacement railings**

The East Beach Walkway has been fenced off since last summer due to a safety issue with the height of the railings. This was raised at the last Health and Safety meeting and funding has been requested to replace the railings so that the walkway can be opened before the summer season.

The anticipated cost of the works is £40,800 and it is proposed to include the works in the 2018/19 Capital Investment Programme funded from the overall underspend in the 2018/19 Capital Investment programme.

## **9. ENGAGEMENT AND COMMUNICATION**

- 9.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2018/19 Capital Investment Programmes. Officers of the Council have been consulted with on the progress of the schemes which they are responsible for delivering.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2018/19 Capital Investment Programmes were approved by the Councils in December 2017. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources.

**Finance Officer:** Sarah Gobey

**Date:**

## **11. LEGAL IMPLICATIONS**

- 11.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act

1992, it must review them from time to time during the year. If it appears that there has been a deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.

11.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

**Legal Officer:** Susan Sale

**Date:**

**Background Papers**

- Capital Investment Programme 2018/19 – 2020/21 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2018/21.

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# **SUSTAINABILITY AND RISK ASSESSMENT**

## **1. ECONOMIC**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

## **2. SOCIAL**

### **2.1 Social Value**

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

### **2.2 Equality Issues**

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

## **3. ENVIRONMENTAL**

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

## **4. GOVERNANCE**

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of the either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

| CAPITAL MONITORING SUMMARY 2018/2019 |                                      |                                   |                                     |   |   |   |                                    | DECEMBER 2018                     |                                  |
|--------------------------------------|--------------------------------------|-----------------------------------|-------------------------------------|---|---|---|------------------------------------|-----------------------------------|----------------------------------|
| Executive Portfolios                 | (1)<br>Total ADC Scheme Budgets<br>£ | (2)<br>Previous Years' Spend<br>£ | (3)<br>2018/19 Original Budget<br>£ | (4)<br>Net budget b/f from 2017/18<br>£ | (5)<br>Approved Changes to Original Budget<br>£ | (6)<br>2018/19 Budget Reprofiles to and from 2019/20<br>£ | (7)<br>2018/19 Current Budget<br>£ | (8)<br>2018/19 Spend to Date<br>£ | (9)<br>Spend % of Current Budget |
| Customer Services                    | 14,448,200                           | -                                 | 13,655,810                          | 793,390                                 | (1,000)   | (8,658,810)   | 5,789,390                          | 2,562,490                         | 44.26%                           |
| Environment                          | 2,953,920                            | 1,046,320                         | 1,610,490                           | 172,480                                 | 121,310   | (1,224,220)   | 680,060                            | 493,349                           | 72.54%                           |
| Health and Wellbeing                 | 280,400                              | 7,000                             | 187,900                             | 78,500                                  | 7,000   | (51,450)  | 221,950                            | 155,323                           | 69.98%                           |
| Regeneration                         | 43,019,430                           | 2,221,870                         | 51,379,200                          | (1,263,110)                             | (13,004,480)                                    | 1,206,570   | 38,318,180                         | 33,394,484                        | 87.15%                           |
| Resources                            | 1,031,980                            | 228,570                           | 582,050                             | 206,680                                 | -   | (551,840)   | 236,890                            | 54,931                            | 23.19%                           |
| <b>TOTALS</b>                        | <b>61,733,930</b>                    | <b>3,503,760</b>                  | <b>67,415,450</b>                   | <b>(12,060)</b>                         | <b>(12,877,170)</b>                             | <b>(9,279,750)</b>  | <b>45,246,470</b>                  | <b>36,660,577</b>                 | <b>81.02%</b>                    |

**Financing of 2018/19 Programme:**

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Adur Homes Capital Programme:</b> | <b>£'000</b>        |
| Capital Receipts:                    | 844                 |
| Major Repairs Reserve:               | 3,662               |
| New Development Reserve:             | 160                 |
| Prudential Borrowing:                | 537                 |
|                                      | <u><b>5,203</b></u> |

|  |                      |
|--|----------------------|
| <b>General Fund Capital Programme:</b> | <b>£'000</b>         |
| Prudential Borrowing:                  | 35,191               |
| Capital Receipts:                      | 131                  |
| Government Grants:                     | 1,086                |
| Revenue Reserves and Contributions     | 116                  |
| Other Contributions:                   | 3,519                |
|  | <u><b>40,043</b></u> |

**Summary of Progress:**

|  |                  |
|--|------------------|
| Schemes with significant challenges or where there are financial issues: | 4                |
| Schemes where progress is being closely monitored:                       | 21               |
| Schemes progressing well:  | 16               |
| Schemes completed:   | 15               |
| <b>Total Schemes:</b>  | <u><b>56</b></u> |

**2018/19 Current Anticipated Council Resources General Fund Underspend: (20)**

| (1)<br>SCHEME<br>(Responsible Officer)   | (2)<br>Total ADC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiles to<br>and from<br>2018/19 and<br>Future Years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19 Spend<br>to Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D.(P) | (9)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Council<br>Resources)<br><br>£ | (10)<br>COMMENTS AND PROGRESS<br><br><ul style="list-style-type: none"> <li>● Progress Beyond Council's Control</li> <li>£ Schemes with financial issues</li> <li>▲ Scheme Progress Improved</li> <li>▼ Scheme Progress Deteriorated</li> </ul>  | (11)<br>Status |
|--|---|---|---|--|--|--|---|--|--|----------------|
| <b>Customer Services</b><br><b>Affordable Housing</b><br>1 Partnership Schemes with Registered Social Landlords (AA)   | 1,380,600                                     | -   | 1,380,600                                     | 1,380,600  | -  | -  | T.B.A. (C)<br>T.B.A. (D)  | -  | The cut in social housing rents by 1% has had a significant negative impact on affordable housing. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1%. Officers are in regular discussions with Registered Social Providers and grants are being reviewed with providers.   | ●              |
| <b>Environment</b><br><b>Lancing Manor Leisure Centre</b><br>2 Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall (DM) | 90,620  | 5,620                                       | 40,000  | 80,000   | 5,000  | 253.46                                   | Sept 19 (C)<br>14.3.17 (P)  | Overspend to be confirmed on retendering   | The scheme has been tendered and the estimated costs were £45,820 over budget. The Executive Member has agreed a virement of £45,820. A recent site visit has identified that adjoining flat roofs also need to be refurbished. In addition Building Control has advised that the glazing units in the entrance hall require specialised glass which will also have additional costs. The scheme will be retendered and works have been deferred to the Summer 2019. | £              |



| (1)<br>SCHEME<br>(Responsible Officer)  | (2)<br>Total ADC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiles to<br>and from<br>2018/19 and<br>Future Years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19 Spend<br>to Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D.(P) | (9)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Council<br>Resources)<br><br>£ | (10)<br>COMMENTS AND PROGRESS<br><br><input checked="" type="checkbox"/> Progress Beyond Council's Control<br>£ Schemes with financial issues<br>▲ Scheme Progress Improved<br>▼ Scheme Progress Deteriorated  | (11)<br>Status |
|---|---|---|---|--|--|--|---|--|--|----------------|
| 3 <b>Parks and Open Spaces</b><br>Buckingham Park -<br>Contribution to replacement<br>pavilion (£150,000 funded from<br>S106 receipts)<br>(AE/DM) | 172,000                                       | -   | 172,000                                       | 172,000  | -  | -  | Mar 20 (C)<br>2.12.14 (D)   | -  | JSC 2.12.14 agreed in principle £150,000 of S106 funding to be used as match funding to help secure RFU funding towards a replacement of the pavilion at Buckingham Park. Original resurfacing budget of £22,000 has been added to this funding. Planning permission has been approved but there is a funding shortfall of £250k. The Rugby Club have been unsuccessful in applying for external funding and have now appointed a professional fundraiser to assist in their efforts to raise the additional funds required. | Scheme on hold |

| (1)<br>SCHEME<br>(Responsible Officer)   | (2)<br>Total ADC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiles to<br>and from<br>2018/19 and<br>Future Years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19 Spend<br>to Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D.(P) | (9)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Council<br>Resources)<br><br>£ | (10)<br>COMMENTS AND PROGRESS<br><ul style="list-style-type: none"> <li>● Progress Beyond Council's Control</li> <li>£ Schemes with financial issues</li> <li>▲ Scheme Progress Improved</li> <li>▼ Scheme Progress Deteriorated</li> </ul>   | (11)<br>Status |
|--|---|---|---|--|--|--|---|--|---|----------------|
| <b>Resources</b><br><i>Information and Technology</i><br>4 Financial Management System Replacement<br>(Partnership Scheme with Worthing Borough Council.<br>Total Cost £565,000)<br>(SG) | 265,550                                       | 216,350                                     | -   | 24,900   | 24,300                                       | -  | Aug 19 (C)<br>1.9.16 (D)  | -  | The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases.<br>A Settlement Agreement, Contract Variation and Solution Design Document have been signed. This will formally restart the FMS project with a planned go live in July 2019. Joint budget of approx £53,000 reprofiled to 2019/20. Minor overspend anticipated. | ▲              |
| <b>TOTAL:</b>  | <b>1,908,770</b>                              | <b>221,970</b>                              | <b>1,592,600</b>                              | <b>1,657,500</b>   | <b>29,300</b>                                | <b>253.46</b>                            |   | -  |   |                |

RESPONSIBLE OFFICERS:

AA Akin Akinyebo  
 DM Derek Magee  
 SG Sarah Gobey

Housing Solutions Manager  
 Engineering and Surveying Manager  
 Chief Finance Officer

| CAPITAL MONITORING SUMMARY 2018/19  |                                       |                                 |                                      |  |  |  |                                     | DECEMBER 2018                      |   |
|-------------------------------------|---------------------------------------|---------------------------------|--------------------------------------|--|--|--|-------------------------------------|------------------------------------|---|
| Executive Portfolios                | (1)<br>Total WBC<br>Scheme<br>Budgets | (2)<br>Previous<br>Years' Spend | (3)<br>2018/19<br>Original<br>Budget | (4)<br>Net Budget<br>b/f from<br>2017/18 | (5)<br>Approved<br>Changes to<br>Original Budget | (6)<br>2018/19<br>Budget<br>Reprofiled to<br>and (from)<br>2019/20 | (7)<br>2018/19<br>Current<br>Budget | (8)<br>2018/19<br>Spend to<br>Date | (9)<br>Spend<br>% of<br>Current<br>Budget |
|                                     | £                                     | £                               | £                                    | £  | £  | £  | £                                   | £                                  |   |
| Customer Services                   | 6,123,810                             | 17,310                          | 5,955,400                            | 75,750                                   | 100,350  | (1,197,090)  | 4,934,410                           | 2,362,363                          | 47.88%                                    |
| Digital and<br>Environment Services | 5,101,640                             | 845,570                         | 2,862,050                            | 800,510                                  | 545,610  | (1,733,330)  | 2,474,840                           | 1,242,055                          | 50.19%                                    |
| Health and Wellbeing                | 427,270                               | 5,080                           | 207,800                              | 215,390                                  | (1,000)  | (300,610)  | 121,580                             | 48,045                             | 39.52%                                    |
| Regeneration                        | 10,031,840                            | 804,760                         | 5,729,760                            | 480,020                                  | 2,695,500  | (2,792,470)  | 6,112,810                           | 1,165,581                          | 19.07%                                    |
| Resources                           | 27,756,780                            | 22,480                          | 45,595,170                           | 1,019,820                                | (20,955,190)                                     | 1,495,850  | 27,155,650                          | 26,551,397                         | 97.77%                                    |
| <b>TOTALS</b>                       | <b>49,441,340</b>                     | <b>1,695,200</b>                | <b>60,350,180</b>                    | <b>2,591,490</b>                         | <b>(17,614,730)</b>                              | <b>(4,527,650)</b>   | <b>40,799,290</b>                   | <b>31,369,440</b>                  | <b>76.89%</b>                             |

**Financing of 2018/19 Programme:**

|                                     |               |
|-------------------------------------|---------------|
|                                     | <b>£'000</b>  |
| Borrowing:                          | 39094         |
| Capital Receipts:                   | 164           |
| Revenue Contributions and Reserves: | 341           |
| Government Grants:                  | 768           |
| S106 Receipts                       | 311           |
| Other Contributions:                | 121           |
|                                     | <u>40,799</u> |

**Capital Monitoring - Summary of Progress:**

|  |                  |
|--|------------------|
| Schemes with significant challenges or where there are financial issues: | 4                |
| Schemes where progress is being closely monitored:                       | 21               |
| Schemes progressing well:  | 24               |
| Schemes completed:   | 12               |
| Schemes not proceeding:  | 2                |
| <b>Total Schemes:</b>  | <u><u>63</u></u> |

**2018/19 Current Anticipated Council Resources Underspend: (96,170)**

**Proposed Use:**

|  |                       |
|--|-----------------------|
| Highdown Infrastructure - Conversion of bungalow into a visitor centre | 50,000                |
| East Beach Walkway - Replacement of railings                           | 44,800                |
| <b>2018/19 Council Resources General Fund Anticipated Underspend:</b>  | <u><u>(1,370)</u></u> |

| (1)<br>SCHEME<br>(Responsible Officer)   | (2)<br>Total WBC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiled<br>to and<br>(from)<br>2019/20 and<br>future years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19<br>Spend to<br>Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D (P) | (11)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Capital<br>Resources)<br><br>£ | (12)<br>COMMENTS AND PROGRESS<br>● Progress Beyond Council's Control<br>£ Schemes With Financial Issues<br>▲ Scheme Progress Improved<br>▼ Scheme Progress Deteriorated   | (13)<br>Status |
|--|---|---|---|---|--|---|---|---|---|----------------|
| <b>Customer Services</b><br><b>Affordable Housing</b><br>1 Partnership Schemes with Registered Social Landlords (AA) | 831,900                                       | -   | 991,900                                       | 831,900   | -  | -   | T.B.A. (C)<br>T.B.A. (D)  | -   | The cut in social housing rents by 1% has had a significant negative impact on affordable housing. This is because the rent reduction will impact on registered providers' business model which was previously based on a rent increase of CPI plus 1%.<br>£167,000 has been vired for the development of the Fulbeck Avenue site to provide housing.<br>Officers are in regular discussions with Registered Social Providers. Currently, one small grant to Worthing Homes is in progress, but others are being reviewed with providers. | ●              |

| (1)<br>SCHEME<br>(Responsible Officer)   | (2)<br>Total WBC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiled<br>to and<br>(from)<br>2019/20 and<br>future years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19<br>Spend to<br>Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D (P) | (11)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Capital<br>Resources)<br><br>£            | (12)<br>COMMENTS AND PROGRESS<br><br><input checked="" type="checkbox"/> Progress Beyond Council's Control<br>£ Schemes With Financial Issues<br>▲ Scheme Progress Improved<br>▼ Scheme Progress Deteriorated  | (13)<br>Status<br><br>£ |
|--|---|---|---|---|--|---|---|--|--|-------------------------|
| <b>Digital and Environmental Services</b><br><b>Car Parks</b><br>2 MSCPs - Planned structural repairs and improvements (JJ/DM) | 2,693,200                                     | 369,030                                     | 2,040,640                                     | 140,000   | 1,923,210                                    | 654,523                                     | Jun 19 (C)  | 80,000<br>Could be further overspend on Grafton as works in progress and there could be unidentified costs | Expenditure priorities agreed and approved by JSC April 17. Remedial works commenced in 2016/17 and continued in 2017/18. Works completed in 2017/18 included the replacement of one lift at Buckingham Road MSCP. Other works were delayed by the need to consider the consultants budget cost report prior to decisions being taken on the final scope of the works. Tenders were challenged but issues have now been resolved. 2018/19 works:<br>1. One lift has been replaced at Buckingham Road.<br>2. Grafton major structural repairs started on site Oct 18, completion estimated by Jun 19.<br>3. Buckingham Road concrete repairs - complete.<br>4. High Street concrete repairs - complete.<br>5. Refurbishment of Grafton lift. Completion June 19. Consultants have advised that 60 / 70 beams at the Grafton MSCP have structural issues. Extent of additional resources required not yet known. | £                       |

| (1)<br>SCHEME<br>(Responsible Officer)   | (2)<br>Total WBC<br>Scheme<br>Budget<br><br>£ | (3)<br>Previous<br>Years'<br>Spend<br><br>£ | (4)<br>2018/19<br>Original<br>Budget<br><br>£ | (5)<br>Budget<br>Reprofiled<br>to and<br>(from)<br>2019/20 and<br>future years<br><br>£ | (6)<br>2018/19<br>Current<br>Budget<br><br>£ | (7)<br>2018/19<br>Spend to<br>Date<br><br>£ | (8)<br>Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D (P) | (11)<br>2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Capital<br>Resources)<br><br>£ | (12)<br>COMMENTS AND PROGRESS<br><br><ul style="list-style-type: none"> <li>● Progress Beyond Council's Control</li> <li>£ Schemes With Financial Issues</li> <li>▲ Scheme Progress Improved</li> <li>▼ Scheme Progress Deteriorated</li> </ul>  | (13)<br>Status |
|--|---|---|---|---|--|---|---|---|--|----------------|
| 3<br><b>Crematorium Improvements</b><br>Health and safety works -<br>Provision of a walkway and<br>ventilation above cremators<br>(DM)                                     | 106,000                                       | -   | 60,000  | 104,000   | 2,000  | -   | Mar 20 (C)<br>10.7.18 (D)   | 34,000  | JSC 10.7.18 approved the<br>additional funding and budget<br>for these works in 2018/19.<br>Updated quotes being obtained<br>from alternative sources as<br>an overspend has been<br>identified due to issues with<br>asbestos. The current anticipated<br>overspend can be funded from<br>underspends within the 2018/19<br>Capital Investment Programme.   | £              |
| 4<br><b>Information and Technology</b><br>Financial Management System<br>Replacement<br>(Partnership Scheme with<br>Adur District Council.<br>Total cost £565,000)<br>(SG) | 299,450                                       | 243,970                                     | -   | 28,100  | 27,380                                       | -   | Aug 19 (C)<br>1.9.16 (D)  | 3,700   | The FMS project has been<br>temporarily halted due to<br>system performance issues and<br>required functionality being<br>delivered in later software<br>releases.<br>A Settlement Agreement,<br>Contract Variation and Solution<br>Design Document have been<br>signed. This will formally<br>restart the FMS project with a<br>planned go live in July 2019.<br>Joint budget of approx £53,000<br>reprofiled to 2019/20. Minor<br>overspend anticipated. | ▲              |
| <b>TOTAL:</b>  | <b>3,930,550</b>                              | <b>613,000</b>                              | <b>3,092,540</b>                              | <b>1,104,000</b>  | <b>1,952,590</b>                             | <b>654,523</b>                              | -   | <b>117,700</b>  |  |                |

| (1)                             | (2)                           | (3)                         | (4)                           | (5)   | (6)                          | (7)                         | (8)  | (11)   | (12)   | (13)   |
|---------------------------------|-------------------------------|-----------------------------|-------------------------------|---|------------------------------|-----------------------------|--|--|--|--------|
| SCHEME<br>(Responsible Officer) | Total WBC<br>Scheme<br>Budget | Previous<br>Years'<br>Spend | 2018/19<br>Original<br>Budget | Budget<br>Reprofiled<br>to and<br>(from)<br>2019/20 and<br>future years | 2018/19<br>Current<br>Budget | 2018/19<br>Spend to<br>Date | Anticipated<br>Completion<br>Date (C) /<br>Approval<br>Report(D)/<br>P.I.D (P) | 2018/19<br>Anticipated<br>(Underspend)<br>/Overspend<br>(Capital<br>Resources) | COMMENTS AND PROGRESS  | Status |
|                                 | £                             | £                           | £                             | £   | £                            | £                           |  | £  | <input checked="" type="checkbox"/> Progress Beyond Council's Control<br>£ Schemes With Financial Issues<br>▲ Scheme Progress Improved<br>▼ Scheme Progress Deteriorated |        |

RESPONSIBLE OFFICERS:

|    |               |   |
|----|---------------|---|
| AA | Akin Akinyebo | Housing Solutions Manager               |
| DM | Derek Magee   | Engineering and Surveying Manager       |
| JJ | Jan Jonker    | Head of Customer Contact and Engagement |
| SG | Sarah Gobey   | Chief Finance Officer                   |



## ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

| Scheme   | Reprofiled Budgets  | Reason  |
|--|---|---|
| Adur Homes Capital Investment Programme            | <p>2,997,200</p> <p>235,200</p> <p>1,120,000</p> <p>151,800</p> | <p><b>External Works Programme:</b><br/>Standard specifications for all external works are being reviewed to ensure best value and support the development of a programme of works that is in line with priorities that have emerged as the result of condition surveys and new urgent matters being added to the work programme.</p> <p><b>Communal Area Works:</b><br/>Internal works to blocks of flats, flooring and walls are still being considered relative to stock condition survey data and maintenance team advice.</p> <p><b>Fire Safety Works :</b><br/>Works are progressing well and will continue in 2019/20.</p> <p><b>Sheltered Accommodation - Community Alarm Systems</b><br/>Work planned for approximately 350 properties. Programme of works commenced December 2018 and will continue in 2019/20.</p> |
| Adur Homes - Development and Acquisition Programme | 604,070   | <p>Budget profiled for the following developments to continue in 2019/20:</p> <p>i) Cecil Norris House. The planning application for the new building has been submitted and the tender for development will be issued shortly. It is planned that work will start on site before the end of March 2020.</p> <p>ii) Albion Street. It is anticipated that work will commence on site before the end of March 2019, with completion anticipated by mid to late 2020.</p> <p>iii) Hidden homes project. Development programme anticipated in 2019.</p> <p>iv) 101 North Road Lancing. Conversion into residential accommodation of 2 flats in progress. Estimated to complete in 2019.</p>  |



**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme   | Reprofiled Budgets | Reason   |
|--|--------------------|--|
| Affordable Housing Programme 2018/2019 - Unallocated budget  | 1,380,600          | The cut in social housing rents by 1% per annum has had a significant negative impact on affordable housing. This is because the rent reduction will impact on the registered providers' business model which was previously based on a rent increase of CPI plus 1%.<br><br>Officers are in discussions with Registered Social Providers regarding possible contributions to housing developments. Budget reprofiled to 2019/20 due to the likely lead in time for grant payments for housing developments.                               |
| Asbestos Management and Removal from Council Buildings   | 51,450             | Tenders being sent out for asbestos surveys of all corporate buildings to be undertaken in 2019/20.  |
| Buckingham Park - Contribution to a replacement pavilion   | 172,000            | The Joint Strategic Committee has agreed in principle £150,000 S106 receipts and £22,000 capital resources to be used as match funding to help secure funding towards replacement of the pavilion at Buckingham Park. Planning permission has been approved for the new pavilion which will enable the scheme to progress. However, the Shoreham Rugby Club has advised there is a funding shortfall of £250,000. The Rugby Club have recently appointed a professional fund raiser to assist in gaining external funding for the project. |
| Compliance Service - Replacement of one operational vehicle (Partnership scheme with Worthing Borough Council) | 5,200              | The procurement of the replacement has been delayed by a service restructure. Due to delivery lead in times this vehicle is now anticipated to be delivered in 2019/20.  |
| Dog Warden Service - Replacement of one van  | 12,500             | The replacement van is on hold pending confirmation that the service still requires a replacement van.   |
| Financial Management System - Replacement (Partnership Scheme with Worthing Borough Council)                   | 24,900             | The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases.<br><br>A Settlement Agreement, Contract Variation and Solution Design Document have been signed. This will formally restart the FMS project with a planned go live in July 2019.   |



ADUR DISTRICT  
COUNCIL

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme  | Reprofiled Budgets | Reason  |
|---|--------------------|---|
| Adur Town Centre Public Space Improvements  | 133,430            | The 2018/19 budget has been profiled over 3 years:<br>2018/19: 88340<br>2019/20: 47130<br>2020/21: 47130<br><br>Works programmes for 2019/20 and 2020/21 under consideration.   |
| Information and Technology - Windows 10 Laptop / Desktop rollout (Partnership Scheme with Worthing Borough Council)           | 120,000            | Delivery, storage and financing options under consideration. Purchases likely to commence in 2018/19 and continue in 2019/20.   |
| Information and Technology - Digital Strategy (Partnership Scheme with Worthing Borough Council)                              | 149,690            | Development and prioritisation of the Councils ICT schemes under discussion.  |
| Lancing Manor - Renewal of flat roof area over the entrance hall and replacement of glazing units in the entrance hall.       | 80,000             | A recent site visit has identified that additional works will be required to the adjoining flat roofs. The scheme will need to be retendered for works in the summer of 2019.   |
| Payroll System - Replacement (Partnership scheme with Worthing Borough Council. Total cost £175,000.                          | 82,250             | The replacement has been deferred to 2019/20.   |
| Property Acquisitions - Acquisition of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme) | 2,169,940          | The Council is actively reviewing options to acquire land within Adur for the development of temporary and emergency accommodation and is in discussion with partners such as WSCC regarding the possibility of joint development on vacant sites.  |
| Refuse/Recycling and Street Cleansing - Vehicle replacements (Partnership scheme with Worthing Borough Council)               | 315,520            | The procurement of the 2018/19 vehicles was delayed by decisions regarding a restructure and the vehicles required. Only one vehicle is now required and will be delivered in 2019/20. The Joint Strategic Committee December 2018 approved the carry forward of the remainder of the budget for urgent leisure schemes and surveys of leased out properties. |
| Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)                                | 60,000             | A contribution of £75,000 has been agreed to an A259 green corridor. However the Council is awaiting the completion of a study into an A259 cycle route which may require land take from the green corridor. The study is currently in progress. The Council's contribution is likely to be to several smaller discrete projects 2019/20.                     |



ADUR DISTRICT  
COUNCIL

**ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme  | Reprofiled Budgets | Reason   |
|---|--------------------|--|
| Play Area Improvements - Adur Memorial Recreation Ground  | 100,000            | The scheme has been delayed by the identification of land contamination issues and additional resources had to be approved to fund the additional works. The scheme is being revised and completion is now anticipated July 2019.  |
| Public Conveniences - Refurbishments  | 50,000             | Programme of improvement works on hold whilst condition and priorities of all the public conveniences are discussed with the Executive Member.   |
| Southwick Leisure Centre - Replacement of the eastern set of three tennis courts with an outdoor all weather pitch for football / tennis / netball. | 310,500            | Planning Application submitted January 2019 for works to be undertaken in 2019/20.   |
| Rolling programme of installation of solar panels and other energy efficiency measures  | 175,000            | Schemes still under consideration.   |
| Southwick Recreation Ground - Refurbishment of hard surfaces  | 31,500             | Scheme initially delayed by discussions with the MS Day Care Centre regarding suitable dates for the work as the Day Centre requires vehicular access 7 days a week. The project is now on hold pending a strategic review of the property.  |
| Strategic Property Investments - Investments in commercial property to generate income  | -1,400,000         | The Council purchased 3 properties in 2018/19 and budget has been brought forward to fund the final purchase.  |
| Street Lighting - Enhancements to WSCC street lighting in conservation areas or near heritage sites   | 27,000             | The scheme was originally delayed by confirmation from WSCC of the areas included in their PFI. There have been numerous delays and protracted liaison with WSCC and their contractor. The Council is currently awaiting an installation programme as there is a 12 week manufacture lead in time. |
| Wadurs Swimming Pool - Expansion of changing facilities   | 120,000            | Impulse Leisure will be delivering this project with Technical Services overseeing. Officers are meeting with Impulse Leisure to review the specification and drawings. Consideration being given to undertaking the works alongside the boiler replacement in 2019/20.                            |
| <b>Total Reprofiled Budgets:</b>  | <b>9,279,750</b>   |  |



WORTHING BOROUGH  
COUNCIL

**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme   | Reprofiled Budgets | Reason  |
|--|--------------------|---|
| Affordable Housing (Partnership Schemes with Registered Social Landlords) Unallocated Budget                               | 991,900            | Officers are in discussion with various Housing Associations regarding possible contributions to housing developments. Budget reprofiled to 2019/20 due to the likely lead in time for grant payments for housing developments.   |
| Asbestos Management and Removal from Corporate Buildings   | 289,610            | Tenders to be sent out for all of the corporate estate for surveys to be undertaken in 2019/20.<br><br>The asbestos in the Town Hall roof space has been contained and there is no risk to staff or visitors. Discussions in progress regarding the transfer of the budget for the removal of the asbestos from the Town Hall roof space to fund surveys of all the corporate estate. |
| Beach House Park - Palm Court Café replacement of doors and windows  | 33,200             | The project has been delayed by the identification of additional works, which required further resources to be allocated, following an inspection of the building. The works are now scheduled to start on site March 2019 and complete April 2019.   |
| Boundary Signs - Replacement of existing boundary signs on main entry routes into Worthing and additional signs on the A27 | 40,000             | The scheme was initially delayed by decisions regarding corporate branding, and has been further delayed by the departure of the officer over-seeing the project.<br><br>Unfortunately the current prototype and designs were not acceptable to members and the future direction is now being considered. The timescales for this project are uncertain.                              |
| Brooklands Park Masterplan Redevelopment - Infrastructure  | 90,000             | This budget was originally to be used to replace the Par 3 Club House. Following the approval of the Brooklands Park Masterplan this budget is now to be used to fund the initial infrastructure works associated with the Masterplan, which will commence in 2018/19 with the removal of the old buildings from the Park.  |
| Multi Storey Car Parks - Planned structural repairs and improvements   | 140,000            | The refurbishment of the lifts at Grafton is scheduled to commence in 2018/19 and complete June 2019.   |
| Connaught Theatre - Refurbishment of public toilets  | 92,000             | Due to lack of staffing resources there has been no progress on this scheme to date.  |



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**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme   | Reprofiled Budgets | Reason  |
|--|--------------------|---|
| Compliance Service - Replacement of one operational vehicle (Partnership scheme with Worthing Borough Council) | 7,800              | The procurement of the replacement has been delayed by a service restructure. Due to delivery lead in times this vehicle is now anticipated to be delivered in 2019/20.   |
| Crematorium Health and Safety Works - Provision of a walkway and ventilation above cremators                   | 104,000            | Updated quotes being obtained from alternative sources as an overspend has been identified due to issues with asbestos. Works anticipated in 2019/20.   |
| Disability Discrimination Act Improvements - Rolling programme   | 11,000             | £11,000 has been committed to the refurbishment of the Connaught Theatre public conveniences, which has been rescheduled to 2019/20.  |
| Dog Warden Service - Replacement of one van  | 12,500             | The replacement van is on hold pending confirmation that the service still requires a replacement van.  |
| Economic Regeneration - Development of a new health facility on the Town Hall Car Park                         | 262,000            | A project manager has been appointed and it is anticipated that the outline business case will be completed by March 2019. This will be followed by a Planning Application and completion of the full business case, estimated September 2019. Construction works are anticipated to start on site between October and December 2019.       |
| Durrington Cemetery - Additional burial spaces   | 500,000            | Tenders have been received and the project is awaiting award of the contract. Works programme anticipated to start March 2019 with completion estimated July 2019.  |
| Financial Management System Replacement (Partnership Scheme with Adur District Council. Total cost £565,000)   | 28,100             | <p>The FMS project has been temporarily halted due to system performance issues and required functionality being delivered in later software releases.</p> <p>A Settlement Agreement, Contract Variation and Solution Design Document have been signed. This will formally restart the FMS project with a planned go live in July 2019.</p> |



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**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme  | Reprofiled Budgets | Reason  |
|---|--------------------|---|
| Foreshore - Purchase and installation of 32 new beach huts between Esplanade Court and Clarence Court               | 341,360            | An invest to save scheme was approved by the October 2018 Joint Strategic Committee for the installation of 32 new Council owned beach huts between Esplanade Court and Clarence Court. As this project will require planning approval the budget has been profiled in 2019/20.   |
| Foreshore - Fire Prevention Works to Pier, Southern Pavilion and Seafront Amusements                                | 284,400            | The 2018/19 and 2019/20 budgets will be used to fund emergency works to the dry riser and for the replacement of the sewage pipe. Works are anticipated to complete May 2019.   |
| Fulbeck Avenue - Development of site to provide new housing   | 144,710            | A modular build is now being considered and the current plan is to sell the site to a developer and the Council will receive units. The contract and the land are currently being negotiated.   |
| Homefield Park - Refurbishment of tennis courts   | 7,020              | The Joint Strategic Committee July 2017 approved the transfer of the budget from the Homefield Park Multi Use Games Area to the refurbishment of the tennis courts in Homefield Park. The main works completed at the end of October 2018, but the painting of the surfaces cannot be painted until the weather conditions improve, estimated April 2019. |
| Information and Technology - Windows 10 Laptop / Desktop rollout (Partnership Scheme with Worthing Borough Council) | 135,320            | Delivery, storage and financing options under consideration. Purchases likely to commence in 2018/19 and continue in 2019/20.   |
| Information and Technology - Digital Strategy (Partnership Scheme with Adur District Council)                       | 168,800            | Development and prioritisation of the Councils ICT schemes under discussion.  |
| Museum - Costume Display House refurbishment  | 25,000             | The project commenced on site January 2019 and completion is estimated June 2019.   |
| Museum - Development  | 88,190             | The Museum development project "Let the Light in" is ongoing. The application to the Heritage Lottery was resubmitted January 2019 and a decision is anticipated in March 2019. Subject to approval from the HLF, officers will then start on the development stage of the project.   |



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**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme   | Reprofiled Budgets | Reason   |
|--|--------------------|--|
| Properties - Montague Street Site Essential Repairs  | 243,470            | Rendering works to be undertaken in 2018/19. This will be followed by internal works to rectify the water damage when the building has dried out, anticipated April 2019. There are also other works still to be specified.  |
| Payroll System - Replacement (Partnership scheme with Adur District Council. Total cost £175,000.            | 92,750             | The replacement has been deferred to 2019/20.  |
| Play Area Improvements - Pennycross and Northbrook Recreation Ground   | 108,130            | The 2018/19 play area improvements were originally due to be undertaken at Palatine Park. However, this scheme has been delayed by Southern Water and Worthing Town Centre planning application and the project was changed to Pennycross and Northbrook Recreation Ground. The estimated timescales are for the works to start on site April 2019 and completion June 2019. |
| Public Conveniences - Improvements and Upgrades  | 100,000            | Programme of improvement works on hold whilst condition and priorities of all the public conveniences are discussed with the Executive Member.   |
| Refuse/Recycling and Street Cleansing - Vehicle replacements (Partnership scheme with Adur District Council) | 345,710            | The procurement of the 2018/19 vehicles was delayed by decisions regarding a restructure and the vehicles required. Due to lead in times for delivery the replacements will not be delivered until 2019/20.  |
| Solar Renewable Energy Projects and other Environmental Improvements   | 260,680            | The June 2015 Joint strategic Committee recommended committing all council properties to a solar deployment programme and the Council is undertaking a feasibility on the installation of solar panels on the Town Hall.   |
| Strategic Property Investments - Investments in commercial property to generate income                       | -2,000,000         | Budget has been bought forward from 2019/20 to purchase a third property in 2018/19.   |
| Teville Gate MSCP - Creation of a surface car park   | 1,000,000          | Demolition of MSCP has been completed. The tender process is underway for appointing a contractor to construct the surface car park. Timescales for delivery are dependent on the contract.  |



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**WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS**

| Scheme                           | Reprofiled Budgets | Reason   |
|----------------------------------|--------------------|--|
| Union Place Development          | 580,000            | The Council has agreed to enter into a land pooling agreement with partners. A development strategy has been agreed by the Joint Strategic Committee and an outline planning application is being prepared for submission in September 2019. |
| <b>Total Reprofiled Budgets:</b> | <b>4,527,650</b>   |  |